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# Virtual lessons on Zoom

It has been amazing to see so many of you engaging with the live lessons on Zoom. Let us take this chance to remind you of a few expectations regarding the meetings.

Children are expected to behave as you would do if you were in school. Our behaviour policy still stands regardless of whether you are remote learning or in school learning. Please could you share this with your children before coming on a zoom lesson. The teacher in charge of the lesson may ask you to leave the meeting if they are not adhered to.

#### Join:

Join the scheduled meeting/lesson on time. When you enter the meeting, make sure you are in a quiet place without distractions (TV/toys etc) and that an adult is nearby. Please make sure you are in a public place e.g. living room, kitchen or dining room. NOT in a bedroom.

#### Name

Add a name when you join. We may not admit you if you show as Ipad because we don't know who it is.

#### **Dress**

Please dress appropriately for school. NO pyjamas and make sure that your body is covered. This includes anyone that may be in the background.

#### Mute:

Please make sure you join the meeting with your microphone muted. When instructed to by a member of staff, you may unmute yourself to speak and then mute yourself again when asked. This helps stop background noise from interrupting the teacher or personal conversations being heard.

## Be Prepared:

Come to any lessons/meetings prepared. You will need your book/pencil handy. Ensure you pay attention during the session so you're aware of the task you will need to complete. Headphones are useful to block out anything else going on at home.

## **Questions:**

If you have any questions during the lesson, raise your hand by pressing the hand icon in Zoom and the member of staff will know that you wish to speak. Make sure any questions are related to the learning.

## Chat

The staff member may invite you to comment in the chat but you should only ever do this when you have been instructed to. Please don't use this to chat to your friends.

#### DO

Dress appropriately – not pyjamas



Join on time

Add a name so we know who you are

Mute yourself immediately

Keep your video on

Refrain from eating during the lesson

Raise your hand to request to speak to the adult

Press LEAVE to hang up and finish the lesson

## DON'T



Have distractions nearby

Be disrespectful during the lesson

Chat to others unless directed to

Unmute yourself unless you have been directed to by the staff member

Record, screenshot or take photos of the meeting

Share the link with anyone outside of school or your class.